

Format of application for obtaining information under the Right to Information Act, 2005

To:

**The Public Information Officer
Hindustan Fluorocarbons Ltd
Office No: 303, Babukhan estate
Basheerbagh, Hyderabad – 500001**

(1) Full name of the applicant: _____

(2) Residential Address: _____

Taluka: _____ Dist.: _____

Post.: _____ PIN _____ State: _____

(3) Particulars of information required:

(i) Subject matter of information.* _____

(ii) The period to which the information relates #: _____

(iii) Description of the information required **: _____

(iv) Whether information is required by post or in person (The actual postal charges shall be included in addition to fees): _____

(v) In case by post (Ordinary, Registered or Speed)*** _____

(4) Whether the applicant is below poverty line : _____ (If yes, attach the photocopy of the proof thereof).

Place:

Date:

Signature of the Applicant

Legends:

* Broad category of the subject to be indicated (such as grant of Government Land / Service matters / Licenses, etc.)

relevant period for which information is required to be indicated.

** Specific details of the information is required to be indicated.

*** Information will be dispatched / handed over only after receipt of full cost payment as per RTI 2005.