

हिन्दुस्तान फ्लूरोकार्बन्स लिमिटेड

HINDUSTAN FLUOROCARBONS LIMITED

A SUBSIDIARY OF HINDUSTAN ORGANIC CHEMICALS LTD
(A GOVT.OF INDIA ENTERPRISE)

Regd. office: 303, BABUKHAN ESTATE, BASHIR BAGH, HYDERABAD- 500 001

GUIDELINES OF VENDOR EMPANELMENT

Vendors are required to submit the Vendor application form as per format duly signed, stamped and submit the relevant documents to The Chief Manager-Materials, Hindustan Fluorocarbons Limited, 303, 3rd floor, Babukhan Estate, Bashirbagh, Hyderabad-500001, TS.

For further details you may contact Mr D nagesh, Chief Manager-Materials at purchase@hfl.co.in / hifonpurchase@gmail.com. Mobile no.+91 9849486518.

The following documents are to be submitted along with application. The Documents submitted are to be numbered serially and the page no. of relevant document copy is to be mentioned at the checklist shown below. The check list copy also is to be attached with application.

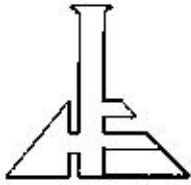
Sl. No	Description	Yes/No	Page No.
1	Duly filled application form		
2	Products/Catalogues		
3	Copy of Registration as MSE (Udyog aadhar)		
4	Valid copy of NSIC		
5	List of Major customers		
6	Copy of GST		
7	PAN Card		
8	Copy of ISO certificate		
9	Machinery details		
10	R&D facilities		
11	Copy of Balance sheet		
12	Purchase order copies last 2-3 years for corporate big companies		

Vendors will be empanelled after necessary scrutiny by HFL as per company policy. Mere submission of application for registration will not entitle the vendor for registration.

If required, a committee of HFL officials may visit your work site for scrutiny/assessment of the capabilities for manufacture and supply. You are required to extend all possible help to HFL officials during the visit and provide complete technical data/data wherever required.

There is no fee for vendor Empanelment.

CHIEF MANAGER-MATERIALS



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☎ – 0091- 40 -23240047, 23241051 📠: 0091 –40- 23296455

WEBSITE: www.hfl.co.in, email: hiflonpurchase@gmail.com/purchase@hfl.co.in

VENDOR REGISTRATION FORM

Name of Entrepreneur :

Type of Concern : Proprietary/Partnership/Pvt.Ltd./Ltd.

Women Entrepreneur Yes / No

Address(Office) :

Address(Works) :

Contact Person & Designation :

Telephone/Fax Nos :

Mobile Nos :

E-mail Address :

Business Activities : () Trading () Manufacturing () Services

No. Of Employees : Technical () Non-Technical ()

Year of Commencement :

IGST / GST No :
Udyog Aadhar No. If not register pl
visit website & register in
www.udvogaadhaar.gov.in

MSE Regn. No (VALID COPY) :

Social Category of Entrepreneur : General/SC/ST/OBC/Others :

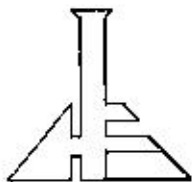
Turnover of during last 3 Years :

Do you hold ISO 9000/14000 Certificate :

Business with us during Last Year :

Range of Products/Services Offered :

Details of the activities carried out by the Vender :



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VENDOR ASSESSMENT FORM

Major Customers

(Please,enclose copies of few major PO's

Executed during last 2-3 years for

Corporate big companies)

Particulars of Plant & Machinery

Details of Quality Control Department

Is regular calibration of all instruments done : Yes No

Do you have quality control Laboratory : Yes No

Major Testing Instruments Available :

Information Furnished By

Name:

Designation:

Date:

Place:

Signature with company
Seal.

INTERNAL USE ONLY

Status of Supplier: New Established

If new supplier/new products,type of Assessment Status :

* By Visit By Registration Form Details

By Placing Trail Orders Based on Past Experience

REMARKS OF THE ASSESSMENT AUTHORITY

Assessment Status : APPROVED REJECTED

Signature of Authorised Person

Assessment should be done by the committee nominated by the management and should enclose their report.